



LARGE PRINT REPRODUCTIONS ORDER FORM

www.LargePrintSchoolBooks.com

Date: _____

Your School/Class Start Date: _____

BILL TO:

Name _____

Title _____

Department _____

School/Organization _____

Street _____

City _____ State _____ Zip _____

Phone # () _____

Fax# () _____

E-mail: _____

SHIP TO: (If different from billing address.)

Name _____

Title _____

Department _____

School/Organization _____

Street _____

City _____ State _____ Zip _____

Phone # () _____

Fax# () _____

E-mail: _____

CANCELLATIONS & RETURNS

LRS Large Print Reproductions are custom produced to order and therefore cancellations or return of properly processed books CANNOT be accepted.

HOW TO ORDER

Call: 1-800-255-5002 • Fax: 1-310-354-2601

Mail order form to address below:

Library Reproduction Service

19146 Van Ness Avenue, Torrance CA 90501

Questions? Call or E-mail: LargePrintSB@aol.com

Please supply as much information below as possible.

PAYMENT METHOD

___ Bill my school/organization listed above.

P.O. No. _____

___ Payment Enclosed: \$ _____

Prepayment is required for personal orders.

___ Check ___ Credit Cards: ___ Visa ___ MasterCard

We only accept Visa or MasterCard

Acct #: _____

CVV2 (3-digit) _____ Expiration Date: _____

Name on Card _____

Signature: _____

Qty	LRS Book # ⁽¹⁾	Title	ISBN	Color/ B&W	Type Size ⁽²⁾	Price Each	Item Total

- If more space is needed for your order, please photocopy this form.
- Prices are subject to change. You'll be notified of any price variance over 10%

(1) NEW BOOK (First-Time Reproduction Orders): Send one (1) copy of regular print book. Original can be rebound and returned at no extra cost.

(2) TYPE SIZE: Leave this column blank for LRS STANDARD. Print Sizes: Grades 1-6: 20 point, Grades 7-12, post-secondary and Adult: 18 point. To request smaller or larger type sizes indicate the type size in this column.

(3) SHIPPING & HANDLING: USPS Free Matter: No charge. UPS Ground: 6% of total order or \$5.00, whichever is greater.

(4) EXPEDITED SHIPPING is available at cost based upon weight of shipment. Actual charges are available at completion of order.

(5) RUSH SERVICE: Emergencies – We will try & accommodate. No Charge.

TOTAL FROM ABOVE

SHIPPING & HANDLING ⁽³⁾

- a) USPS Free Matter (no charge)
- b) UPS Ground (6% or \$5.00 min.)
- c) Expedited Shipping ⁽⁴⁾

SALES TAXES (CA only)

TOTAL DUE:

****For orders placed from outside the U.S., email or call to discuss shipping options.**